

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 5th January 2016

Present: Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr P Higgs, Cllr N Kirkham, Cllr K Lancaster, Cllr A Nash, Cllr M Salvage, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: Three residents attended this meeting.

PUBLIC PARTICIPATION

One resident addressed the council seeking advice on the establishment of a dog exercise area where dogs can run off-lease. A number of helpful suggestions were discussed and it was agreed to include an article in Bradwell News to canvas support for this idea and to seek a suitable location.

PART I – NON-CONFIDENTIAL INFORMATION

001/2016 Apologies for Absence

No apologies were received.

002/2016 Declaration of Interests

No pecuniary interests were declared.

003/2016 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council meeting of 01/12/15.

004/2016 Finance

Financial Authorisations

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary, allowances & expenses (£50.84)	672.14	100762
2	Ms J Hacz	YC – Leader's Salary	138.95	100763
3	Mr G Storey	Caretaking Services	86.00	100764
4	Mr J Frith	Caretaking Services	210.00	100765
5	B Wood Plant Hire	Replenish Grit Bins	204.00	100766
6	Mr A Oldfield	Supply of Plants for Planters	100.00	100767
7	Mr A Nash	Gift to Clerk from Chair's Fund	20.78	100768
8	Mr P Downing	Gift to resident from Chair's Fund	20.00	100769
9	Bradwell War Memorial Hall	Room Hire – 17/11/15	17.00	100770
10	Post Office Ltd	HMRC – 3 rd Qtr PAYE & NIC	570.30	100771
11	Post Office Ltd	E.ON – BPPF Electricity	13.57	100772
	TOTAL		£2,052.74	

It was **resolved** to authorise the above eleven transactions above together with the following three supplementary transactions.

Ref	Payee	Description	Amount	Cheque
12	Bradwell Sports Club	YC - Hire of Pavilion - 2015	260.00	100773
13	Bradwell War Memorial Hall	Room Hire – 01/12/15	19.00	100774
14	Bradwell Packaging Services Ltd	Storage Charges – 28/12/15 – 31/01/16	60.00	100775
	TOTAL		£ 339.00	

Other Financial Matters

The Clerk gave his financial report and presented the latest financial analysis including recent receipts. There were no queries about this information.

005/2016 Parish Council processes

The DALC recommendations in Circular 26 regarding Council Processes and Good Practice were considered. It was **resolved** that a) when accepting the minutes of previous meetings the 'Matters Arising' element should be retained, mainly to allow progress agenda items to be reported as appropriate and b) the Part 1 & Part 2 sections of the agenda should be omitted and should any agenda item be deemed to be of a confidential nature then the meeting should vote for it to be considered as such at the appropriate point in the meeting.

The communication from DALC concerning the appointment of the Sector Led Body for the procurement of audit services was considered. It was **resolved** to accept this appointment by default, as no formal acceptance is required. The Clerk was asked to write an email to DALC to confirm this acceptance and to clarify the cost.

The need to prioritise requests from Bradwell to Hope Construction Materials for financial / other assistance was considered. As the council cannot be aware of all requests being made by other Bradwell organisations, it was agreed that the parish council would prioritise its own requests only.

006/2016 Village Issues / Initiatives

A progress report on recent Youth Club activities was provided by Cllr Sowerby which included:-

- a) things are progressing well and members decided to provide a pre-Christmas curry evening.
- b) it is planned to open the Club until February mid-term based on current finances.
- c) if an additional c. £125 can be obtained, then it should be possible to open until the Easter break. It was decided to apply to Cllr Furness for this money from his DDDC councillor fund.
- d) Hope Construction Materials would allow YC members to hold a pool evening at the social club.

The provision of Christmas decorations around the village was considered. Thanks were given to Cllrs Nash & Salvage for their efforts in illuminating the trees at each end of the village. It was agreed that Cllr Salvage would switch off the lights and that Cllr Nash would provide a gift from Chair's allowance for the resident who provided the electricity. The possibility of using these lights during Carnival week was suggested. Cllr Granger was asked to determine why some of the Christmas tree brackets provided by council are not being used by local businesses. This matter is to be discussed at the October PC meeting.

Progress in resolving the problems associated with the bus service to Sheffield was discussed. The response from SYPTE was considered to be unsatisfactory and the Clerk was asked to write to SYPTE again to seek a fuller response to the questions raised.

The condition of the exterior of the White Hart PH was considered. The Clerk was asked a) to write to the owners of the PH expressing council's concern, b) to obtain a copy of the DDC form to register the pub as an Asset of Community Value and c) to write to the PDNPA Listed Buildings officer to enquire if painting the front door of the building in red paint is permitted.

007/2016 Playing Fields, Open Spaces & Village Caretaking

Cllr Stevens gave her report from the Playing Fields & Open Spaces committee. Her report included a) the fact that the repairs to council's dry stone walls are progressing and b) the caretaker has raised a few points in his monthly inspection reports.

The letter received concerning the ownership of the Town Bottom playing field and other land near Dale End was considered. The Clerk was asked to respond to the correspondent.

Cllr Granger gave her report on the development of a car park in Soft Water Lane. She reported that the development is progressing and agreement has been reached with PDNPA concerning the tarmac and bay separating drop posts. Three quotations for the groundworks are being obtained. It was suggested that the business plan for this car park should recover installation and maintenance costs over a seven and a half year period. The Clerk is to contact DDDC regarding the remainder of the grant.

The Clerk gave a progress report on the disposal of the council quarry in Bradwell Dale. He stated that there have not been any further expressions of interest in acquiring this plot. It was decided that private tenders (to include the council's legal costs) should be sought in March and a decision then made. It was decided that Cllrs Furness and Higgs and the Clerk should inspect the quarry in order to produce a fuller sales description for the plot.

The Clerk reported on recent caretaking activities and also reported that he has not yet had any responses to the advertisement for an additional caretaking contractor.

008/2016 DCC Highways and Rights of Way

The Clerk reported on progress in the initiative to install 'Welcome to Bradwell' sign and new concrete planters in the verges. He has sent the two separate applications for licences to DCC Highways and is awaiting its response. The applications have now been issued for consultation by DCC Highways prior to a decision being made.

Progress in resolving the issues associated with the footpaths and bridleway on Bradwell Edge was considered. The Clerk reported that he has been in contact with the DCC Rights of Way manager who has not yet appointed an officer to be responsible for Bradwell. The manager will appoint an officer who will then be asked to contact the Clerk. It was noted that the PDNPA Right of Way officer is also keen to ensure that progress is made.

The matter of vehicles being parked on grass verges in the parish was considered. Little progress has been made so far but it is hoped that the positioning of the new planters will help to alleviate this problem. Cllr Sowerby was asked to produce a notice for placing on the windows of offending vehicles. This matter is to be kept on the agenda until further notice.

The DCC invitation to submit relevant evidence of the history of use by the public in the matter of the claim to record Pindale Road as a B.O.A.T. was considered. It was decided that members should individually submit any information they felt to be relevant.

The DCC consultation invitation to comment on all papers associated with its Derbyshire and Derby Minerals Local Plan was considered. As the area being affected was outside the PDNP it was decided that this consultation was not relevant to Bradwell and council would not to make any response.

009/2016 PDNPA & Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	23/11/15	NP DDD 1115 1079	The Mill, Soft Water Lane, Bradwell	Change of use & creation of two bedroom dwelling.
Reviewed	20/11/15	NP DDD 1115 1108	Bethlehem Chapel, Hugh Lane, Bradwell	Loft conversion to add roof lights and gable window. Council objected to this application (1/8).
Reviewed	03/11/15	NP DDD 1115 1042	Land Adjacent to Well Stone House, Hill Head, Bradwell	Replace agricultural building for livestock purposes. Council supported this application (3/2).
Granted	08/09/15	NP DDD 0915 0840	2 Main Road, Bradwell	S73 application to allow tiled conservatory roof. Council supported this application (9/0).
Granted	24/09/15	NP DDD 0915 0892	East View, Smalldale, Bradwell	Two storey extension to provide first floor shower room. Council supported this application (2/0)
Granted	18/09/15	NP DDD 0915 0883	2 Cross Lane Villas, Granby Rd, Bradwell	New single story lower ground side extension. Council supported this application (4/1)
Refused	06/10/15	NP DDD 1015 0945	Ferndown, Smalldale, Bradwell	Alteration to building & change of use of land. Council objected to this application (4/1/2).

The above planning applications were noted.

It was **resolved** that it should be a new council policy that the Clerk should not make a formal council response to PDNPA for any particular application if the number of member responses received is less than four.

It was decided that Cllr Kirkham should develop a database to record the conditions attached to planning applications granted by PDNPA for ease of reference by PC members.

Progress with PDNPA determining the planning application for the Newburgh site (NP DDD 0815 0779) was considered. Cllr Nash reported that the developer was to meet with the site owner to discuss a number of aspects of this development. He agreed to circulate any information on this meeting once he has been briefed.

The conditions to be proposed to PDNPA for the application numbered 1079 for The Mill, Soft Water Lane, Bradwell were again considered. It was **resolved** that the conditions should be a) a section 106 condition and b) the need for 2 designated parking spaces. In addition, it should be noted that the council endorses the Environment Agency's statement on flood alleviation measures.

010/2016 Other Partner Authorities / Agencies

The consultation invitation from DDDC regarding the Sheffield City Region Devolution Survey was considered. It was decided that members should submit their own individual responses before the 15/01/16 deadline.

The invitation from the Manager of Voluntary and Community Services Peaks and Dales for councillors & residents to help by volunteering was considered. It was decided to post the invitation on the council website so that all residents who are interested can apply.

011/2016 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
02/12/15	Castleton Visitor Centre Refurbishment Drop-In Session Castleton Visitor centre, Castleton from 18:00 to 19:30	
	Hope Construction Materials Liaison Meeting Cllr Sowerby gave her report on this meeting. She later circulated the notes of this meeting.	Cllrs Furness & Sowerby

Future Meetings:

Date	Event	Council Representative(s)
14/01/16	DDDC – Planning Training for Councillors Ashbourne Town Council, from 18:00	
17/02/16	DDDC Area Community Forum Agricultural Business Centre, Bakewell from 19:00	Cllrs Furness & Granger

012/2016 Publications / Information Received

Date of Information	Description	Decision Req'd
25/11/15	NALC – New Audit Regime	
25/11/15	DALC – Sector Led Body for Audit – Fact Sheet	
26/11/15	DCC – Posters on Child Sexual Exploitation	
27/11/15	National Grid – Response to Council's letter re power line through Lake District National Park	
02/12/15	NDVA - eNewsletter	
04/12/15	DDDC – Consultation on DDDC Local Plan (ends 14/12/15)	
07/12/15	DDCVS – eMail Newsletter	
09/12/15	PDNPA – Press Release - Stick Up for Stange	
09/12/15	Derbyshire Law Centre – Annual Report 2015	
10/12/15	DALC General Circular 26 – LAIS/Housing/CPRE Report; Revised Legal Topic Notes; Council Process & Good Practice; Transparency Fund; Pension Auto Enrolment;	
10/12/15	PDNPA Parishes Bulletin 12 – Christmas 2015	
16/12/15	SLCC Practitioners' Conference	
17/12/15	OSS – Open Spaces Society Christmas eZine 2015	
18/12/15	Citizens Advice – Annual Impact Report 2014/15	
18/12/15	E.ON Standards of Service booklet	
18/12/15	HMRC – Employer Bulletin 57	
19/12/15	Came & Co. – Merry Christmas & Contact Details during Break	
20/12/15	Environment Agency – Check Heat Oil Tanks	
23/12/15	DALC General Circular 27 – LCAS; LCAS Review; NALC website update; Small Auths Audit Appointments; Provisional LG Finance settlement; Spring seminar; Training; DALC subscriptions; Managing employees' performance	

The Clerk was asked to circulate the National Grid's response to the council's letter re the proposed new power line in the Lake District.

013/2016 Date of Next meeting

The next parish council meeting will commence at 7:30 p.m. on Tuesday 2nd February 2016 in the Methodist Lounge, Towngate, Bradwell.

PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

The meeting concluded at 9:52 p.m.