

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 4th July 2017

Present: Cllr P Downing (Chair), Cllr C Furness, Cllrs N Kirkham, Cllr K Lancaster, Cllr A Nash, Cllr M Salvage, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk), Mrs V Horstead (Minutes Secretary)

Members of the public: One.

PUBLIC PARTICIPATION

A resident attended the meeting to request that the council consider the installation of a skate / scooter park in the parish. He has already contacted Hope Cement seeking its support for this project. After some debate, the Clerk was asked to put this on the next agenda for consideration.

PART I – NON-CONFIDENTIAL INFORMATION

Apologies for Absence

181/2017

Apologies were received from Cllr L Granger & Cllr P Higgs by reason of holidays and family matters. These apologies were accepted by the meeting.

Declaration of Members' Interests

182/2017

Cllr Sowerby declared a non-prejudicial interest in the Financial Authorisations of the caretaking invoices 184/2017 below.

Acceptance & Signing of Previous Minutes and Matters Arising

183/2017

It was **resolved** to accept the minutes of the Parish Council meeting of 06/06/17.

It was **resolved** to accept the minutes of the Carnival committee meeting of 13/06/17.

It was noted that the Car Parking committee meeting of 28/06/17 did not take place and hence there were no minutes to accept.

It was noted that the Finance committee meeting of 28/06/17 did not take place and hence there were no minutes to accept.

Financial Matters

184/2017

It was **resolved** to authorise the 18 financial transactions below together with 7 further supplementary invoices.

	Payee	Purpose	Amount (£)	Cheque Number
01	Mr S Lawless	Clerk's salary, allowance & expenses (£33.04)	654.34	100998
02	Mr G Storey	Caretaking Services	94.00	100999
03	Mr S Hill	Caretaking Services	60.00	101000
04	Mr J Frith	Caretaking Services	40.00	101001
05	Post Office Ltd	HMRC – PAYE/NIC April-June	506.02	101002
06	Post Office Ltd	E.ON – Beggars Plot electricity	26.27	101003
07	Knowles Warwick	Internal Audit Fees	276.00	101004
08	Playmaintain Ltd	Refurbishment of TBPF Zipwire	1,269.00	101005
09	Mrs V Horstead	Gala – Reimburse Expenses	5.98	101006
10	Castleton Silver Band	Gala – Musical Entertainment	200.00	101007
11	'Toy Soldiers' Band	Gala – Musical Entertainment	520.00	101008
12	Buxton Billerettes	Gala – Entertainment	200.00	101009
13	David Panks	Gala – Children's Entertainment	295.00	101010
14	St John Ambulance	Gala – First Aid Cover	138.00	101011
15	Luxury Loos	Gala - Toilet Hire	270.00	101012
16	David Spencer	Gala - Man & Van	150.00	101013
17	Mr A Gillott	Gala – Erection of Bunting	200.00	101014
18	Winster Morris Dancers	Gala – Morris Dancers	150.00	101015
Supplementary Invoices				
19	Hodgson & Co	Professional Fees for Annual Accounts	720.00	101016
20	Mr A Oldfield	Supply of Plants for Village Planters	154.00	101017
21	Mr J Sowerby	Caretaking – TBPF Wall	155.00	101018
22	Mr A Samwell	Cleaning Bus Shelter Glass	10.00	101019
23	Mr P Downing	Annual Website Hosting Charges	71.86	101020
24	Bradwell War Memorial Hall	Room Hire Charge – 13/06/17	20.00	101021
25	High Peak Heating Supplies	Caretaking Supplies	29.98	101022
TOTAL			£6,215.45	

Other Financial Matters

185/2017

The Clerk presented his report on current financial matters:-

- The Clerk tabled his quarterly update on the latest financial position following payment of financial authorisations 1 – 18 above. There were no questions on this report.
- The council's accountant has made a few suggestions to ease the production of the accounts. These suggestions will be discussed at the next Finance committee meeting.
- The Clerk stated that the Annual Return, together with all supporting document, has been passed to Grant Thornton, the external auditor, who is expected to complete the audit by the end of September. In the meantime, the accounts are available for public inspection.
- The Clerk noted that the insurance policy will soon be due for renewal. The policy's long term agreement will have expired. The Clerk suggested that a competitive quotation should be obtained.
- In the light of the situation with the Co-operative bank, the Clerk suggested that the number and purpose of the council's bank accounts should be reviewed at the next Finance committee meeting.
- It was noted that HMRC has announced that from December 2017 it will not accept payment by cheque via the Post Office. As this is the method used by the council an alternative method will have to be agreed. This will be considered at the next Finance committee meeting.

186/2017

As the planned meeting of the Finance committee did not take place there was no report from the meeting. However, due to her impending overseas secondment, Cllr Kirkham resigned as chair of this committee. It was **resolved** to appoint Cllr Nash as chair.

187/2017

The S137 grant application from the Bakewell & Eyam Community Transport charity was considered. It was **resolved** to award a S137 grant of £500 to this organisation.

188/2017

The application from Bradwell Infant School for a financial contribution towards the cost of replacing damaged play equipment was considered. It was **resolved** that, due to the council not having the powers required to give any grant to a body funded by a principle authority, no grant would be awarded and that the Clerk should inform the applicant accordingly.

Parish Council processes

189/2017

The proposal that Cllr Kirkham be permitted a leave of absence of nine months for her overseas work secondment was considered. It was **resolved** to permit her this leave of absence for nine months starting from the September PC meeting subject to her informing council as soon as possible should it be planned to extend this secondment.

190/2017

The latest communication from the council's solicitor regarding the sale of Bradwell Dale Quarry was considered. It was noted that the council's solicitor is awaiting a response from the purchaser's solicitor as to how he wishes to proceed regarding the registration of the Quarry with Land Registry.

Parish Issues / Initiatives

191/2017

Due to the absence of Cllr Higgs, there was no report from the Community Resilience committee.

192/2017

Due to the absence of Cllr Granger, there was no report from the Car Parking committee. However it was noted that eight bays have now been licensed.

193/2017

A report was received from the Carnival committee following its recent meeting. This report included:-

- The Police & Crime Commissioner plans to attend this year's Carnival to address attendees. It has been suggested that he does so after the parade and before the judging of the Queens. Cllr Downing / the Clerk are to contact him to finalise arrangements and to determine if he has any requirements (parking, PA system, refreshments etc.).
- Cllr Nash agreed to co-ordinate those group(s) interested in taking part in this year's street collection. (Suggestions include FOBS, Pre-School & Teddy Bears).
It was **resolved** to suspend Standing Orders to allow Mrs Horstead to contribute to discussions. There was a discussion regarding the need to reduce / eliminate the number of 'rogue' collectors during the procession. It was proposed that visiting Queens should only be allowed two collectors per car. They will need to be advised in advance.
- It is planned to mow the grass for the three preceding Wednesdays and it is planned to remove the weed from the Brook this coming weekend.
- Cllr Salvage is to test the Christmas lights on Beggars Plot & at the Peace Gardens.

Playing Fields, Open Spaces & Village Caretaking

194/2017

Cllr Lancaster gave her report from the Playing Fields & Open Spaces committee.

- She stated that the latest planned meeting had been postponed due to lack of availability of committee members and another will be scheduled shortly.
- It was noted that Cllr Stevens has planted additional flowers in the Rose Garden.
- The Clerk was asked to write a thank you letter to the W.I. for its efforts in planting summer plants in the planters.
- Cllr Stevens has identified at the local garden centre planters that will be suitable for council's needs. The Clerk was asked to arrange for 10 of these to be purchased and to reclaim the cost from Hope Cement.

195/2017

The Clerk gave his report on recent caretaking activities.

DCC Highways and Rights of Way

196/2017

Cllr Furness gave his report on progress on the DCC work to resolve issues on the Bradwell Edge footpath / bridleway. He stated that a meeting has been arranged for this coming week to progress this matter.

197/2017

The DCC communication that a Byway Open to All Traffic (BOAT) has been added to the Definitive Map for the non-classified highway along Pindale in the parishes of Castleton & Bradwell was noted.

T198/2017

The DCC Temporary Road Closure of Granby Road between 3rd and 28th July was noted. The Clerk was asked to contact DCC to ensure that this work is completed in time for Carnival.

PDNPA & Planning Applications

199/2017

The following Planning Applications were considered.

Type	Date of Application / Notice	Reference	Property	Summary
Reviewed	14/05/17	NP DDD 0417 0417	Smalldale Hall, Smalldale, Bradwell	Retrospective permission to re-roof extension with slate & install velux. Council objected to this application
Reviewed	05/05/17	NP GDO 0517 0468	Bradwell Sports Club, Stretfield, Bradwell	Erection of 15m monopole & cabinets to support telecoms equipment. Council conditionally supported this application.
Reviewed	15/05/17	NP DDD 0517 0498	Church Street Cottage, Church Street, Bradwell	Two storey extension at rear of property. Council conditionally supported this application.
Reviewed	23/05/17	NP DDD 0517 0527	Ashmount, Smalldale, Bradwell	Alter & extend dwelling; install prefabricated office / studio. Council supported this application.
Granted (13 conditions)	01/12/16	NP DDD 1216 1191	Stanley House, Towngate, Bradwell	Refurbishment of Stanley House: doors; windows; kitchen; bathroom; convert stables to dwelling. Council objected to this application.

Applications 0417 (Smalldale Hall), 0498 (Church Street Cottage) & 0527 (Ashmount) were all marked as 'registered' on the PDNPA website.

Application 0468 (Bradwell Sports Club) was marked as 'withdrawn' on the PDNPA website. Cllr Sowerby agreed to investigate why this was the case.

It was noted that application 1191 (Stanley House) has been conditionally granted with 13 conditions.

A question was raised as to whether PDNPA had received an application from the Co-operative Store for its proposed extension. Cllr Furness agreed to raise this question with PDNPA. The Clerk was asked to write to Cllr Furness to confirm this request.

200/2017

Cllr Downing gave his report on progress with the development of the Newburgh site.

201/2017

The invitation from PPPF to attend its management committee's review of the PDNPA Management Plan was considered. No members were available to attend this session.

Other Partner Authorities / Agencies

202/2017

Progress by DDDC in providing information regarding its review of the on-going provision of public toilets in Bradwell was considered. The information provided by DDDC was reviewed. It was noted that the key information (concerning Business Rates & Legal Ownership of the property) had not yet been provided. It was decided to defer this matter until this information has been provided.

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

203/2017

Recent Meetings:

Date	Event	Council Representative(s)
14/06/17	Hope Valley Parishes Forum Derwent Cllrs Lancaster & Furness gave their reports on this session. It was noted that car parking & the organisation of events in the PDNP were the key topics for discussion.	Cllr Lancaster

Future Meetings:

Date	Event	Council Representative(s)
06/07/17	PPPF Mgt Committee – Review PDNPA Management Plan PDNPA, Aldern House, Bakewell from 15:00	
20/09/17	DDDC Town & Parishes Conference Bakewell from 19:00	Cllr Lancaster
30/09/17	PDNPA Parishes Day Aldern House, Bakewell from 10:00 – 16:00	Cllrs Granger & Nash

Publications / Information Received

204/2017

Most communications have been circulated electronically.

The communications listed below were received in paper form.

Date of Information	Description	Decision Req'd
08/06/17	Bradwell Sports Club 'Thank You' communication for S137 grant	
08/06/17	BECT – Appeal for sponsorship for 3 Peaks Challenge	
14/06/17	Open Spaces Society; AGM invitation & Summer Newsletter	

If any member wishes to view any of these documents, please inform the Clerk.

Date of Future Meetings

205/2017

The next parish council meeting will be held at 7:30 p.m. on Tuesday 1st August in the Methodist Lounge, Towngate, Bradwell.

The meeting concluded at 08:55 p.m.