

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 3rd July 2018

Present: Cllr P Downing (Chair), Cllr M Salvage, Cllr P Higgs, Cllr R Stevens, Cllr K Lancaster, Cllr N Kirkham, Cllr A Nash

Mrs C Preston (Clerk)

Members of the public: Two

Members of Outside Bodies / Authorities: District Councillor Furness

PUBLIC PARTICIPATION

Mr B Salisbury introduced himself to the Councillors and gave a short review of his background as part of his application to become a Parish Councillor. The meeting was adjourned whilst the council voted on his application. Mr B Salisbury was voted in as a councillor and such was co-opted to the council. Cllr B Salisbury joined the council for the rest of the meeting.

It was agreed to move part of Item 7 from the agenda to this point in the meeting to hear from some members of the public. The item for discussion was the land on Charlotte Land which had been used as an allotment/garden – the owners of the land stated that the area was not an allotment or had been used as an allotment. There was a private agreement to allow the area to be used as a garden, but that agreement has ceased as the person doing the work is now deceased. The owners are now using the area for other purposes and as such are putting in a gate at the road side.

The owners were advised that if they did need planning permission the Council has a policy to object to retrospective planning.

District Councillor Furness gave an update on the transfer of the ownership of the toilet block to the Parish Council and the situation with the grass cutting. District Councillor Furness was requested to obtain a schedule for the grass cutting for Bradwell, so people are aware when the grass is going to be cut.

Apologies for Absence

141/2018

Apologies were received from Cllr L Granger by reason of holiday and Cllr L Sowerby by reason of family matters. These apologies have been received and **noted**.

Declaration of Members' Interests

142/2018

No pecuniary declarations

Acceptance and Signing of Previous Minutes and Matters Arising

143/2018

It was **resolved** to accept the minutes of the Parish Council meeting of 05/06/2018

It was **resolved** to accept the minutes of the Administration Committee of 05/06/2018

It was **resolved** to accept the minutes of the Car Parking Committee of 19/06/2018

Financial Matters

144/2018

It was **resolved** to authorise the 6 financial transactions below together with the 11 supplementary transactions.

	Payee	Purpose	Amount (£)	BACS or Cheque Payment
June Financial Authorisations				
01	Mrs C Preston	Clerk's salary, allowance & expenses (£61.04)	699.92	BACS
02	Cllr P Higgs	Community Resilience – Various items	105.59	BACS
03	Cllr L Sowerby	Youth Activities	90.00	BACS
04	High Peak Heating Supplies	Compost for flower tubs	52.00	
05	E. ON	Electricity Beggars Plot	26.20	BACS
06	Acorn Creative	Bradwell Logo design	175.00	BACS
	TOTAL		£1148.71	

Ref	Payee	Description	Amount	Cheque
07	Mr A Oldfield	Flowers and plants for village flower tubs	168.00	101133
08	Cllr Lancaster	Xero payment June 18	26.40	BACS
09	G E Davies	Grass cutting June	240.00	BACS
10	Castleton Silver Band	Gala – Musical Entertainment	200.00	101134
11	Buxton Billerettes	Gala – Entertainment	200.00	101135
12	David Planks	Gala – Children's Entertainment	295.00	101136
13	St Johns Ambulance	Gala – First Aid Cover	165.60	101137
14	Luxury Loos	Gala – Toilet Hire	270.00	101138
15	Mr A Gillott	Gala – Erection of Bunting	200.00	101139
16	Hope Valley College	Gala – Hire of Chairs	150.00	101140
17	Michel Desmond	Gala – Man and Van	175.00	101141
	Total		£2,090.00	

Other Financial Matters

145/2018

It was confirmed that the forms required for the change of signatories for all bank accounts had been obtained and were being completed as required by the banks

ACTION: – Parish clerk to update on bank account changes

146/2018

In the absence of an August Parish Council meeting it was resolved that a process of the clerk issuing the proposed August payments by email to all councillors, who would then respond by email agreeing or disagreeing with the payments. If the majority agree the payments will be processed. If there is disagreement on any payment, then these are to carry over to September meeting.

ACTION: - Parish Clerk and All Councillors

147/2018

It was **resolved** to authorise the parish clerk to conduct a review of the electricity provider for Beggars Plot Playing Field and change if cost savings could be made

ACTION: - Parish Clerk

Parish Council Processes

148/2018

The output of the review of the complaints procedure is that is not robust enough to deal with complaints effectively. Cllr Kirkham to redraft the process for review by council at the September council meeting

ACTION: - Cllr Kirkham to present redrafted procedure for review by council at September meeting

149/2018

The draft data protection policy was reviewed. It was **resolved** to accept the policy with a few minor amendments.

ACTION: Cllr Kirkham to make the necessary amendments and email data protection policy to all councillors.

150/2018

A written copy of the risk assessment carried out at C Preston's House to be sent to the clerk for records retention

ACTION: Cllr Lancaster to issue Risk Assessments.

151/2018

Cllr Salvage to produce an amended logo using the artwork received with different words e.g. Bradwell, Hope Valley. Different versions to be issued to all councillors for comment prior to the September council meeting

ACTION: Cllr Salvage to issue various options for comment

Parish Issues / Initiatives

152/2018

Following discussion on the future of the toilet block at Town Bottom the following actions were taken

It was **resolved** that the Parish Council take over the running of the toilet block at Town Bottom

It was **resolved** that a sub committee is formed, reporting to the council, look after all aspects of the toilet block

It was **resolved** that any monies received from Derbyshire County Council would be allocated as a budget to the committee

It was **resolved** to engage a solicitor and start the procedure to register the Town Bottom as park

153/2018

It was **resolved** to allow the proposed resident's Christmas Lights project for 2018 to proceed. It was noted that the organiser would need to apply to Peak Park Planning Authority for planning permission for a temporary structure.

Parish Playing Fields, Open Spaces and Village Caretaking

154/2018

It was **resolved** that there is no suitable space for a cycle track as requested from a village resident. An area near Jeffrey lane was identified as a possible alternative. The clerk to write to the resident and advise of the council decision.

ACTION: - Clerk to write to resident and advise of the Councils decision

155/2018

Cllr Downing advised that he is in discussion with a resident about the possibility of using some of the resident's land as allotments.

ACTION: - Cllr Downing to update Parish Council when more information is available

DCC Highways and Rights of Way

156/2018

Cllr Granger has spoken to the landowner and Bradda Dads about having a bonfire for The WW1 commemoration events in November 2018. Cllr Granger needs to speak to an additional landowner to get access across their lane to the proposed site of the bonfire

ACTION: Cllr Granger to confirm that the land owner has given the authority to have access across his land, so a bonfire can be held

157/2018

It was resolved that the proposal received from Derbyshire County Council traffic and Safety Team re Parking issues on Brookside is inappropriate. The clerk to write to DCC traffic and Safety Team and invite them to meet some Councillors on site so the problem can be understood

ACTION: - Clerk to issue invitation to Derbyshire County Council traffic and Safety Team

PDNPA and Planning Applications

158/2018

Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
None received this month				

159/2018

It was **resolved** to contact the Highways department at Derbyshire County Council to raise a concern about road safety due to the reduced visibility from Bessie Lane onto The Green due to building materials being stored in the road.

ACTION: - The clerk to write to Highways about the concern with road safety

Other Partner Authorities / Agencies

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies

No reports received

Future Meetings:

Date	Event	Council Representative(s)
29/09/18	2018 Annual PDNPA Parishes' Day Aldern House, Baslow Rd., Bakewell	

Publications / Information Received

160/2018

Communications have already been circulated electronically.

Date of Next Meeting

161/2018

The next meeting of the parish council is planned for Tuesday 4th September at 7.30 p.m. in the Methodist Lounge, Towngate, Bradwell.

One Councillor has offered their apologies for this meeting

The meeting concluded at 9.38 p.m.