

# BRADWELL PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 3<sup>rd</sup> February 2015

**Present:** Cllr R Davies, Cllr P Downing (Chair), Cllr L Granger, Cllr P Higgs,  
Cllr V Horstead, Cllr M Salvage and Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public:

DDDC Cllr C Furness, PCSO A Boswell, Rev I Davies & 2 residents.

### **PUBLIC PARTICIPATION**

The following matter was discussed at this point:-

- The responsibility for the clearing of snow & ice from village pavements was discussed. No authority was identified as being responsible for this. It was noted that two councillors had volunteered to be DCC Snow Wardens but have not yet had any contact from DCC.
- PCSO Boswell gave his policing report for the past month. He reported that there had been one crime and one call for service.

He then raised the issue that there was now no CCTV available in the village. He stated that a) CCTV has proved to be useful to the Police in the past and b) he has provided useful contact details to the Clerk. It was decided that Cllrs Davies, Higgs and Salvage should investigate the costs / benefits of installing CCTV and report to the next PC meeting.

### **PART I – NON-CONFIDENTIAL INFORMATION**

#### **014/2015 Apologies for Absence**

Apologies were received from Cllrs Lancaster and Sowerby by reason of alternative arrangements and from Cllr Nash by reason of holidays. These apologies were accepted by the meeting.

#### **015/2015 Declaration of Members' Interests**

Cllr Stevens declared a personal interest in agenda item 022/2015, Planning Applications.  
Cllr Horstead declared a personal interest in agenda item 020/2015, Allotments.

#### **016/2015 Acceptance & Signing of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Parish Council meeting of 07/01/15.

The notes of the Playing Fields & Open Spaces meeting of 09/01/15 were noted.

#### **017/2015 Finance**

##### **Financial Authorisations**

	<b>Payee</b>	<b>Purpose</b>	<b>Amount (£)</b>	<b>Cheque Number</b>
1	Mr S Lawless	Clerk's salary, allowances & expenses (£22.36)	658.06	100608
2	Ms L Austin	YC Assistant Salary	60.00	100609
3	Mr G Storey	Caretaking Services	77.00	100610
4	Mr A Samwell – 02/02/15	Bus Shelter Glass Cleaning	10.00	100611
5	Community Development Fund	NP – Repayment of unused grant	1,018.77	100612
6	Open Spaces Society	Annual Subscription	45.00	100613
7	Hodgson & Co	Accountancy Consultancy	330.00	100614
8	Derwent Treescapes	Spraying of Knotweed in Quarry	100.80	100615
9	Mr P Downing	Chair's Allowance	25.00	100616
10	B Wood Plant Hire	Refilling 10 Grit Bins	564.00	100617
	<b>TOTAL</b>		<b>£2,888.63</b>	

It was **resolved** to authorise the above ten financial transactions together with the following three supplementary financial transactions.

Ref	Payee	Description	Amount	Cheque
11	High Peak Heating Supplies	Caretaking Supplies	42.46	100618
12	Mr J Frith	Caretaking Services	105.00	100619
13	Bradwell War Memorial Hall	Room Hire Charge – 09/01/15	16.00	100620
	<b>TOTAL</b>		<b>£ 163.46</b>	

### Financial Matters

The Clerk gave an update on financial matters, including the latest financial position following payment of the first ten transactions above. His report included the latest outlook for the year end balances. He then answered several points of clarification.

The application for a grant towards the cost of pollarding the trees in the St Barnabas churchyard was considered. After due consideration, it was **resolved** to award a S137 grant of £600 to St Barnabas PCC. The request for an annual contribution was declined, although it was suggested that Rev. I. Davies contact DDDC for financial support for the maintenance of the graveyard.

### 018/2015 Parish Council processes

There were no items to consider this month.

### 019/2015 Village Issues / Initiatives

Cllr Granger gave her progress report from the Neighbourhood Planning (NP) committee. Her report included the following points:

- The NP was submitted on 31/12/2014 to the PDNPA for it to commence its formal 6 week stakeholder consultation. This was agreed at the Planning committee meeting of 16<sup>th</sup> January. The unused portion of the NP grant is to be refunded. (see authorisation above). Should any significant comments be raised during this consultation, two days effort has been reserved by our planning consultant to address these.
- A meeting has been arranged with PDNPA to agree who should carry out the External Verification of the NP.
- Following the PDNPA consultation, the NP will be passed to an external verifier before being subject to a referendum of Bradwell residents, which will hopefully be incorporated into the national and local government elections in early May.

Cllr Downing gave a report on developments with the Youth Club (YC). His report included the following points:

- The YC re-opened on Monday 12<sup>th</sup> January and is planned to run, subject to funds, until Easter.
- Janice, the temporary YC leader, is planning to seek additional grants / funding.
- The YC members have expressed satisfaction with the way the YC is being run.

It was **resolved** to suspend Standing Orders.

PCSO Boswell stated that he would contact his supervisor to investigate possible sources of funding for the YC.

The response from Post Office Ltd to the council's letter was discussed. It was decided that the Clerk should write again to the Post Office re-iterating council's concerns with this initiative, and especially with the way the consultation process was carried out.

### 020/2015 Playing Fields, Open Spaces & Village Caretaking

Cllr Higgs gave a summary of the status of the council's Playing Fields and Open Spaces. His report included the following points:

- Dog mess is now quite evident now that the snow is melting.
- The safety catch on the DDA swing is broken. The Clerk is to contact the residents who requested the DDA swing and the Teddy Bear club to determine if it is still required. A replacement conventional swing could be obtained for c. £150.
- It was **resolved** to allow Bradda Dads to use the marquee for its fund raising event.
- It was decided that Cllrs Horstead & Stevens should progress the request to HCM for replacement planters.
- The unauthorised access to TBPF still has not been repaired. The Clerk has already contacted Nottingham Community Housing Association to progress this matter.

Cllr Davies stated that he had inspected the suggested allotment site and considered it to be totally unsuitable for use as allotments.

The Clerk is to complete the draft council allotment rental agreement for when it is needed.

Cllr Granger gave her progress report on the development of a car park in Soft Water Lane. Her report included the following points:-

- The planning application has been submitted to PDNPA and quotations are being obtained for the construction work.
- A resident is helping with the definition of the user lease agreement.
- Once planning permission has been granted and development is underway, the council will be asked to agree the key criteria and costs for the allocation of a parking space.

Cllr Downing presented the latest information following his recent conversation with the owner of the plot of land at St. Ives Bridge regarding the maintenance of this plot. It was **resolved** that the Clerk should write to the owner to highlight the problem with the wall next to the Brook.

The Clerk gave his update on recent caretaking activities. The Clerk was asked to advertise for additional caretaking services.

### 021/2015 DCC Highways and Rights of Way

Progress with the initiative to install 'Welcome to Bradwell' signs in the verges was discussed. Cllr Davies plans to meet with management of the cement works to discuss the provision of suitable stone for this project.

Progress in the resolution of HGV traffic problems in the village was discussed. Cllr Davies plans to meet with management of the cement works to discuss the provision and installation of suitable road traffic signs on private land.

The complaints received from residents about the bus companies deciding not to drive along Brookside in adverse conditions were discussed. It was decided that the Clerk should write to DCC Cllr Twigg (copied to DCC Highways) about the need to grit Brookside.

The letter from Edale Parish council regarding the hedge next to the bridge at Brough was noted.

### 022/2015 PDNPA & Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	12/01/15	NP DDD 0115 0022	Land on Soft Water Lane, Bradwell	Change of use to provide car parking for local residents
Response	03/12/14	NP DDD 1114 1157	Ashmount, Smalldale, Bradwell	Erection of lean-to onto existing farm building. Council resolved to <b>object</b> to this.

Cllr Downing gave his report on the meeting between some councillors and representatives of Scotfield, a property developer evaluating the Newburgh site. The outcome of this meeting was discussed by councillors. It was **resolved** that a) the council was broadly in favour of this proposal, b) members should send their individual comments to the Clerk for him to incorporate into a council response and c) the Clerk should write to Scotfield giving the council's considered response.

Cllr Downing reported on the latest position regarding the handling of cases of development to properties in the parish of which the council is unaware. He reported that a meeting with PDNPA is to be arranged and councillors Davies & Granger agreed to attend this meeting with him.

The PDNPA letter advertising serviced office space at Aldern House was noted.

The new PDNPA Trails Code of Conduct and web-based animations was noted.

## 023/2015 Other Partner Authorities / Agencies (Guide Time 40 minutes)

Cllrs Downing & Higgs gave a progress report on the development of a Village Emergency Plan / Trauma Centre to address flooding or other incidents. He reported that, for a number of reasons, no progress has so far been made with the centre itself, although a meeting is proposed with Hathersage PC to jointly discuss this matter.

Flood training is being arranged for five residents and a supply of equipment has been obtained by Cllr Higgs. This equipment is to be moved to the council's store at Stretfield.

Cllr Higgs reported that he has been contacted by the Environment Agency regarding the installation of flood gauges / flood level monitors. Cllr Downing stated that he has the Flood Awareness booklet.

The Cllr Granger reported that a meeting with DDDC management has been arranged to investigate the council assuming responsibility for managing the toilet block. Cllrs Granger and Lancaster will attend this meeting to determine the implications on finance, operational issues and protection against vandalism.

## 024/2015 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

### Recent Meetings:

Date	Event	Council Representative(s)
27-29 /01/15	ICO – DPA & FOIA Workshops Wilmslow – 3 * 1-day events	

### Future Meetings:

Date	Event	Council Representative(s)
16/02/15	DDDC Area Community Forum Agricultural Business Centre, Bakewell, from 19:00	Cllr Granger

## 025/2015 Publications / Information Received

Date of Information	Description	Decision Req'd
31/12/14	High Peak First Aid - advertisement	
05/01/15	Dales Housing – Estates Walkabout schedule for 2015	
07/01/15	Clerk & Councils Direct newsletter	
12/01/15	DDDC – Letter from DDDC to Clerks	
12/01/15	DDDC – Letters to Clerk & Chair re Clerks' Liaison meetings	
13/01/15	RAD – Appeal for support for continued Defra funding	
16/01/15	Sovereign Play – Bi-monthly newsletter	
20/01/15	Thank You Card from resident for Chair's Gift	
22/01/15	PPPF – Email re L'Eroica Britannia cycling event in Bakewell	
24/01/15	Advertisement for Traffic Calming equipment	
26/01/15	NHS – North Derbys. CCG Newsletter	
27/01/15	DDDC – Affordable Housing; Youlgreave CLT event	

The above correspondence was noted.

The item on traffic calming, dated 24/01/15, was considered. Cllrs Davies & Downing took this information for further consideration.

## 026/2015 Date of Next meeting

The next PC meeting is planned to start at 7:30 p.m. on Tuesday 3<sup>rd</sup> March 2015 in the Methodist Lounge, Towngate, Bradwell.

## PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

**The meeting concluded at 09:57 p.m.**