

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 1st December 2015

Present: Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr P Higgs,
Cllr N Kirkham, Cllr K Lancaster, Cllr A Nash, Cllr M Salvage, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: Four residents attended this meeting.

PUBLIC PARTICIPATION

Two residents addressed the council a) to make it aware of the damage, cost and inconvenience caused over recent years by HGV lorries hitting their property near Hill Head and b) to ask council advice and help in preventing this problem re-occurring. This matter was discussed in detail and council decided to raise this matter with DCC Highways again and also to involve our DCC councillor.

PART I – NON-CONFIDENTIAL INFORMATION

142/2015 Apologies for Absence

Apologies were received from Cllr L Sowerby by reason of family matters. These apologies were accepted by the meeting.

143/2015 Declaration of Interests

No pecuniary interests were declared.

144/2015 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council meeting of 03/11/15 subject to two clerical changes.

It was **resolved** to accept the minutes of the Finance committee meeting of 12/11/15.

145/2015 Finance

Financial Authorisations

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary, allowances & expenses (£38.81)	660.11	100756
2	Mr G Storey	Caretaking Services	118.00	100757
3	Derbyshire County Council	YC – Caving & Archery Outing	100.00	100758
4	Knowles Warwick Ltd	Half-Year Audit of Accounts	120.00	100759
	TOTAL		£ 998.11	

It was **resolved** to authorise the four transactions above together with the following two supplementary transactions.

Ref	Payee	Description	Amount	Cheque
5	Mr A Samwell	Cleaning of Bus Shelter Windows	10.00	100760
6	Bradwell Packaging Services Ltd	Storage Charges 30/11 – 27/12/15	48.00	100761
	TOTAL		£ 58.00	

The on-going need for additional storage facilities was discussed and it was decided to carry out a Spring Clean of both the TBPF Store and the storage unit around April time and then to re-assess the need to continue purchasing this additional storage space.

Other Financial Matters

The Clerk gave his financial report and presented the latest financial analysis including recent receipts. There were no queries about this information.

Cllr Nash gave his report from the Finance committee following its recent meeting. His report included the following information:-

- The meeting had reviewed the financial supporting documents for the latest accounts e.g. invoices and bank statements. These were found to be satisfactory.
- The Clerk reported that the latest bank account balances were Santander £80,590.00 & Co-operative £64,662.41. These figures included the £5,808 balance of the Car Parking Fund.
- The meeting considered the financial stability of the two banks used by the council, i.e. Santander Bank and the Co-operative Bank. The Clerk tabled the latest figures from the Ratings Agencies and the two banks were considered to be satisfactory.
- The Clerk is to investigate a suitable interest bearing account, and once approved by council then any surplus monies, over and above the £75k limit guarantee, should be transferred there.
- The book-keeping processes and documentation had been reviewed and found to be satisfactory.
- The financial five year plan was working satisfactorily and was on track to smooth out annual fluctuations and to ensure that sufficient money was available to cover any major council expenditure as and when required.
- It was proposed to increase the council precept by 5% for the coming year and this was accepted by council. It was **resolved** that the 2016/17 council precept should be set at £43,577.
- It was also **resolved** a) to vire £2,300 from the Sinking Fund to the 2015/16 Caretaking Services budget to cover the cost of the Wetpour on the BPPF Roundabout, b) at the end of the 2015/16 Financial Year, to transfer all remaining money from the Neighbourhood Plan (NP) Fund to the General Fund and to close the NP Fund and c) to retain the £500 budget for the 2016/17 Prioritised RoW / Footpath Maintenance until the position with DCC Rights of Way officers has been clarified.

146/2015 Parish Council processes

There were no council processes to consider.

147/2015 Village Issues / Initiatives

The progress report on the Youth Club provided by Cllr Sowerby was read by Cllr Downing. This report included:-

- a) the Animal Magic event went well and was attended by YC members and some Year 6 pupils. The group learned about feeding and survival of all the animals. Copies of pictures and Thank You notes have been sent to Hope Construction and to Bradda Dads who jointly funded this event.
- b) the decoration of the Christmas tree for the St Barnabas festival is progressing well.
- c) numbers of YC attendees are still low and funds are adequate until February.
- d) the next YC committee meeting is planned for January.

The need for Christmas decorations around the village was discussed. It was decided that Cllrs Nash & Salvage would arrange for the same two trees to be illuminated again this year. Cllr Granger has a spare tree bracket available should any business request it.

The invitation from St Barnabas to contribute a Christmas Tree for its 2015 Christmas Tree Festival was discussed. It was decided that the Youth Club Christmas tree would be labelled to cover both the Youth Club and the Parish Council.

The communication from a resident regarding problems with the bus services to and from Sheffield was discussed. Another resident also attended the meeting to high-light these problems and to provide detailed information of the specific problems. This matter was discussed in detail. It appears that these problems arose as a result of the recent reorganisation by SYPT & the various bus companies. It was decided that a) Cllr Granger would draft a notice to be displayed in Bradwell advising residents to check the location of departure points for return journeys from Sheffield, b) an article is to be included in the next Bradwell News and c) the Clerk is to write to the chairmen of the SYPT & the First Group outlining the problems and to seek improvements.

148/2015 Playing Fields, Open Spaces & Village Caretaking

Cllr Stevens gave her report from the Playing Fields & Open Spaces committee. Her report included the fact that the repairs to council's dry stone walls are scheduled to start in December and that ideas are being investigated for the TBPF basket ball court.

Cllr Granger gave her report on progress in the development of a car park in Soft Water Lane. Her report included the following information:-

- Cllr Downing and a resident had met with a PDNPA officer to discuss this project. PDNPA agreed that galvanised drop-posts set back from the road would be acceptable.
- Now that this has been agreed, new quotations to fully tarmac the surface area will be obtained.
- A formal application to DCC will be needed to get yellow lines installed.

The Clerk reported on progress in dealing with the council quarry in Bradwell Dale. He has carried out site visits with three separate interested parties, all of whom are still interested in purchasing the quarry. It is planned to continue advertising the quarry disposal in January & February and to request sealed bids (to include council's legal costs) in March 2016.

The clerk reported on the latest progress regarding the conveyancing of the council's land at Town Bottom to Severn Trent Water Ltd (STWL). He stated that he had sent out the letters to STWL as requested by council and had received a courtesy reply from the council's solicitor.

The Clerk reported on recent caretaking activities and also reported that he has advertised for an additional caretaking contractor.

149/2015 DCC Highways and Rights of Way

The Clerk reported on progress in the initiative to install 'Welcome to Bradwell' signs and up to 15 new concrete planters in the verges. He has sent applications for licences to DCC Highways and is awaiting its response. The need to obtain advertising consent from PDNPA was discussed and it was decided not to submit an application.

Progress in resolving the issues associated with the footpaths and bridleway on Bradwell Edge was considered. The Clerk reported that the DCC Rights of Way team has not yet appointed an officer to be responsible for Bradwell. He will monitor this situation and involve the officer when he is appointed.

The consultation invitation from DCC to comment on the council budget by 4th December was considered. It was felt that this was an unhelpful and restricted consultation and it was decided that the Clerk should write to DCC to express these comments.

The matter of vehicles being parked on grass verges in the parish was considered. Little progress has been made so far but it is expected that the positioning of the new planters will help to alleviate this problem. This matter is to be kept on the agenda until further notice.

150/2015 PDNPA & Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	03/11/15	NP DDD 1115 1042	Land Adjacent to Well Stone House, Hill Head, Bradwell	Replace agricultural building for livestock purposes
Reviewed	06/10/15	NP DDD 1015 0945	Ferndown, Smalldale, Bradwell	Alteration to building & change of use of land. Council objected to this application (1/4/2).

The two above Planning Applications were considered.

The recent application, 1108 for Bethlehem Chapel, was discussed. Council had not been routinely informed by PDNPA of the conditions attached to the 1999 planning application for this property, and had to obtain these by request. Cllrs Downing & Nash are to include this matter in their meeting with PDNPA management.

The recent application, 1079 for The Mill on Soft Water Lane, was discussed. Council **resolved** to support this application subject to the following conditions being attached to the consent-

1. A section 106 condition (if possible) is to be specified.
2. Improvements are made to improve the rate of flow of Bradwell Brook to reduce the risk of flooding.
3. Two specified parking spaces are to be required.

Progress with PDNPA determining the planning application for the Newburgh site (NP DDD 0815 0779) was considered. Cllr Downing reported that a group composed of councillors & CLT representatives had recently met with the developers.

Cllr Downing is to arrange a meeting with PDNPA management to resolve apparent differences in the priorities expressed to the developers by the PDNPA and by the parish council.

Progress in the handling of cases of developments to properties in the parish of which the council is unaware was considered. A meeting with PDNPA is to be convened.

151/2015 Other Partner Authorities / Agencies

Cllr Higgs gave an update on progress in the development of a Village Emergency Plan / Trauma Centre to address flooding or other incidents. He reported that:-

- a) regarding flooding, a meeting has been arranged for early January with the nominated flood wardens at which Environment Agency is expected to attend and an abbreviated copy of the Flood Plan has been posted to the website, and
- b) regarding snow wardens, he will contact DCC to ensure that Bradwell is registered as a reporting council and the Clerk is to investigate if an additional grit bin can be located on Netherside.

152/2015 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
04/11/15	NDLP – Housing in the Dales – Is there a Crisis ? Mechanics Institute, Church Street, Eyam at 19:30 Cllr Downing that this was a political meeting.	Cllrs Downing, Higgs & Nash
16/11/15	DCC Getting Together meeting County Hall, Matlock, from 18:00	
18/11/15	Derbyshire Law Centre – AGM Winding Wheel, Holywell St, Chesterfield from 12:30	
20/11/15	Village SOS Community 'Retail' Seminar Clifton Smith Village Hall from 14:30 to 17:00	
23/11/15	DCC Liaison Forum County Hall, Matlock, from 18:00	

Future Meetings:

Date	Event	Council Representative(s)
02/12/15	Castleton Visitor Centre Refurbishment Drop-In Session Castleton Visitor centre, Castleton from 18:00 to 19:30	
17/02/16	DDDC Area Community Forum Agricultural Business Centre, Bakewell from 19:00	Cllrs Downing, Furness & Granger
02/02/16	Cement Works Management The Clerk is to invite the management of the cement works to attend the February or March PC meeting. Cllr Furness is to agree which meeting is convenient.	

153/2015 Publications / Information Received

Date of Information	Description	Decision Req'd
30/10/15	NHS – North Derbyshire CCG October Newsletter	
31/10/15	NP Survey – Request for Information by 30/11/15	
03/11/15	DCC Snow Warden Scheme – Invitation to Join Cllr Higgs is to respond to DCC.	Y
05/11/15	Derbyshire Law Centre – Annual Report	
06/11/15	NHS – Update on 21c#JoinedUpCare	
06/11/15	Groundwork – Quarter 4 Newsletter	
10/11/15	HPBC – 5 Ways to Wellbeing	
13/11/15	PDNPA – Castleton Visitor centre consultation	
16/11/15	BTCV – OVO Energy – Free Trees for All	
16/11/15	Hathersage PC – Advertisement for Swimming Season Tickets	
17/11/15	DALC – Circular 25: LAIS Documents; Transparency Fund	
19/11/15	DDDC – Notes on Area Community Forum	
19/11/15	DC – Email from Police re stolen bike	
23/11/15	PDNPA – Peak District Birds of Prey	
23/11/15	PDNPA – New Wheelchair Bike promises miles of smiles	
24/11/15	Open Spaces Society – Request for financial donation No decision was made about this item.	Y
24/11/15	BECT – Update on Campaign against DCC subsidy reductions	

If any member wishes to view any of these documents, please inform the Clerk.

154/2015 Date of Next meeting

The council meetings for 2016 are proposed to start at 7:30 p.m. on the dates and in the venues given in the table below.

2016 Dates (All Tuesdays)	Venue	Description
5 th January	Methodist Lounge	Monthly PC Meeting
2 nd February	Methodist Lounge	Monthly PC Meeting
1 st March	Methodist Lounge	Monthly PC Meeting
5 th April	Methodist Lounge	Monthly PC Meeting
26 th April	Methodist Hall	Annual Parish Meeting
3 rd May	Methodist Lounge	Annual Meeting of Parish Council
7 th June	Methodist Lounge	Monthly PC Meeting
5 th July	Methodist Lounge	Monthly PC Meeting
6 th September	Methodist Lounge	Monthly PC Meeting
4 th October	Methodist Lounge	Monthly PC Meeting
1 st November	Methodist Lounge	Monthly PC Meeting
6 th December	Methodist Lounge	Monthly PC Meeting

It was **resolved** not to hold a PC Meeting in August. The Clerk is to make these room bookings.

PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

The meeting concluded at 9:52 p.m.