

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 1st November 2016

Present: Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr P Higgs, Cllr A Nash, Cllr M Salvage, Cllr K Lancaster, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: 6 members of the public attended this meeting.

PUBLIC PARTICIPATION

A resident discussed the planning application (0916 0889) for Glendene, Town Lane. She explained that the application was intended to increase the amount of living space for her growing family and asked the council to review its response to PDNPA.

The Chair explained that this application would be reviewed again later in the meeting and her comments would then be considered.

A resident discussed the planning application (1016 1024) for Hill Rise, Smalldale. She summarised the history of developments on this property, the engagement with PDNPA and the reasons for this application.

The Chair explained that this application would be reviewed later on in the meeting and her comments would then be considered.

PART I – NON-CONFIDENTIAL INFORMATION

Apologies for Absence

152/2016

Apologies were received from Cllr N Kirkham by reason of work commitments. These apologies were accepted by the meeting.

Declaration of Interests

153/2016

Cllr Sowerby declared a pecuniary interest in the caretaking work on TBPF & BPPF in item 155/2016 below.

Acceptance & Signing of Previous Minutes and Matters Arising

154/2016

It was **resolved** to accept the minutes of the Meeting of the Parish Council of 04/10/16.

It was **resolved** to accept the minutes of the Car Parking committee meeting of 12/10/16 subject to one clerical change.

It was **resolved** to accept the minutes of the Finance committee meeting of 25/10/16.

It was **resolved** to accept the minutes of the Playing Fields and Open Spaces committee meeting of 27/10/16.

Finance

155/2016

It was **resolved** to authorise the six financial transactions below together with the four further supplementary transactions.

	Payee	Purpose	Amount (£)	Cheque Number
01	Mr S Lawless	Clerk's salary, allowance & expenses (£28.00)	649.50	100901
02	Mr G Storey	Caretaking – Litter / Inspections	77.00	100902
03	Mr J Frith	Caretaking – Groundwork	20.00	100903
04	Mr A Samwell	Bus Shelter Glass – 06/10/16	10.00	100904
05	Royal British Legion	Remembrance Wreath	17.00	100905
06	Mrs K Lancaster	Remuneration of expenses for flowers bought for resident. (Chair's Allowance)	19.00	100906
	TOTAL		£ 792.50	

	Payee	Description	Amount	Cheque
	Late Arriving Supplementary Transactions			
07	G. E. Davies	Mowing grass on playing fields	240.00	100907
08	Mr J Sowerby	Caretaking Groundworks BPPF & TBPF	1,477.50	100908
09	Mr S Hill	Caretaking – painting PG benches	50.00	100909
10	Mrs R Stevens	Caretaking – Flowers for Village Tubs	59.78	100910
	TOTAL		£1,827.28	

Other Financial Matters

156/2016

The Clerk gave his financial report. His report included the following information:-

- The latest financial position, following payment of the first six of the above transactions and all receipts received, showed that no items of expenditure exceeded budgets although the Caretaking budget is likely to be exceeded later in the year.
- The half-year audit has been arranged
- He will submit a claim to HMRC for the outstanding VAT paid
- He will submit a claim to DDDC for the reimbursable grass mowing charges
- There has not been any expenditure so far this year for Tree Management
- The £9k grant money for the Memorial Hall project has been received.

This report was accepted by the meeting.

157/2016

Cllr Nash gave his report from the Finance committee following its recent meeting. His report included the following:-

- The half-year management report showing individual cost-item performance against budget was reviewed and found to be satisfactory.
- The sampling of transactions was deferred until a future date.
- The project management of the Car Parking project had been reviewed. It was **resolved** to review this matter under the Car Parking committee report under item 162/2016 below.
- The bank account statements had been reviewed and were found to be satisfactory.
- The 5-year plan had been reviewed. The plan showed that a 5% p.a. precept increase until 2022/23 would be sufficient to fund the identified items of major expenditure without causing significant fluctuation. This plan was considered to be satisfactory assuming that no major expenditure would be required on the Quarry. The Clerk was asked to contact Land Registry to query the boundaries to the Quarry.
- The Clerk was asked a) to open a new Community account with HSBC to hold any surplus council funds and b) to investigate signing-up for the government's NEST scheme as the council's pension provider.
- In determining the council precept for 2017/18, the bids of the spending committees had been reviewed. It was recommended that budgets should generally remain unchanged except for four identified cost items managed by Playing Fields & Open Spaces committee. Given these changes, and assuming that no major expenditure is required for the Quarry, it was recommended that the precept be increased by 5% to £45,756.

Parish Council processes

158/2016

The need to conduct a detailed review of the Standing Orders and Financial Regulations was considered. It was **resolved** that Cllrs Downing, Higgs and the Clerk should review these documents and propose changes at a future council meeting.

159/2016

The suggestion that council should hold Parish Council surgeries in the village to enable residents to contact councillors directly was considered. It was decided that Cllr Higgs should consider this matter and present proposals at the December PC meeting.

160/2016

Council representation at the Remembrance Sunday Wreath-Laying ceremony was considered and it was decided that Cllr Downing should represent the parish council.

Village Issues / Initiatives

161/2016

Cllr Sowerby gave her progress report from the Youth Activities and Events committee. Her report included the following information:-

- She has provisionally arranged 5 events at Edale Youth Hostel at £90 per event including travel. She has arranged Parental Consent forms and will advertised the sessions after Christmas.
- It appeared that carers and young people did not want a 'Club' but rather occasional 'Activities'.
- She has now cleared the Youth Club storage facilities at the Sports Pavilion.
- It was **resolved** that, due to the above changes, the services of the Youth Leader, Ms Janice Hacz, are now no longer required and that a) the Clerk should remove her from the payroll b) a 'Thank You' letter be sent from the council and c) Cllr Sowerby should proceed in planning the 5 activities at Edale.

162/2016

Cllr Granger gave her progress report from the Car Parking committee following its recent meeting. Her report included the following information:-

- As identified by the Finance committee, there was no agreed contract in place for the Contract Manager of the project. Cllr Granger and the Clerk tabled two separate contracts for his work, the first for work already completed (£1k) and the second for the completion of the project (£1.55k). It was **resolved** that a) these two contracts should be sent to the Contract Manager subject to the explicit inclusion of a timescale and the inclusion of a penalty clause of £300 pcm for late completion.
- The signed contract for the project has been returned to the Clerk by the contractor. It was noted that the completion date has been extended from 31st December 2016 until the 31st March 2017. This change had been accepted by the committee.
- The committee proposed that the monthly rental charge per bay should be set at £25 if paid annually or £28 if paid monthly.

Playing Fields, Open Spaces & Village Caretaking

163/2016

Cllr Lancaster gave her progress report from the Playing Fields & Open Spaces committee following its recent meeting. Her report included the following information:-

- The remainder of the actions agreed before the Carnival e.g. the grass mats under the benches, have now been completed.
- Tree Management: Committee members have recently reviewed the trees and are not comfortable with the last tree surgeon's report and wish to obtain an updated report. They have identified a number of concerns (e.g. overcrowding, overhanging branches) and want a tree surgeon to propose a 5-Year management plan. It was decided that a PDNPA tree officer should be asked to provide this report.
- Rose Garden: Cllr Lancaster presented a proposal for redesigning this amenity. Following discussions, it was agreed that she should proceed to obtain costs for this project and to table a proposal at a future meeting.
- Toddlers' Play Area: This proposal was discussed and, subject to space being reserved for a store for Flood Wardens, it was decided that she should proceed to obtain costs for this project and to table a proposal at a future meeting.

164/2016

The Clerk gave his report on recent caretaking activities. His report included the work done by each individual caretaker and the latest financial position of the caretaking budgets.

DCC Highways and Rights of Way

165/2016

Cllr Sowerby gave her report on progress in the initiative to install planters in various grass verges in the village. She reported that she had not yet had a response from Hope Cement but would progress this matter in the coming week. It was decided that council are still keen to have these planters installed and would like them in place by spring 2017 at the latest.

166/2016

Cllr Furness gave his report on progress on the DCC work to resolve issues on the Bradwell Edge footpath / bridleway. In essence, no substantive progress will be made until the legal aspects have been resolved, but in the meantime he will liaise with PDNPA regarding the volunteers working on this project.

167/2016

The DCC notification of the temporary road closure of Church Street from 21/11/16 to 26/11/16 for STWL works was noted.

PDNPA & Planning Applications

168/2016

The following planning applications were considered.

Type	Date of Application / Notice	Reference	Property	Summary
New	14/10/16	NP DDD 1016 1024	High View, Smalldale, Bradwell	Kitchen & porch to become new bedroom.
Reviewed		NP DDD 0816 0799	Lyndale House, Church St., Bradwell	To agree colour of paint on various doors. Council supported this application (4/0).
Reviewed		NP DDD 0816 0847	Lyndale House, Church St., Bradwell	Replacement of fireplace. Council supported this application (6/0).
Reviewed		NP DDD 0916 0889	Glendene, Town Lane, Bradwell	Conversion of attic to 3 beds/bath, new windows & single storey extension. Council resolved to object to this application.

169/2016

The above planning applications were reviewed.

1016 1024: This application was reviewed and the comments of the owner made during Public Participation were taken into consideration. It was **resolved** to support this application for the new development, however it is to be noted that this response in no way supports the earlier unauthorised development.

0816 0799: This application was noted.

0816 0847: This application was noted.

0916 0889: This application was reviewed and the comments of the owner made during Public Participation were taken into consideration. It was **resolved** not to amend the council's earlier position of objecting to this application.

170/2016

The latest progress with the development of the Newburgh site was considered. Cllr Nash reported that the PDNPA permission was signed five weeks ago and the agreement for the CLT ownership of the 12 affordable dwellings has also been signed. Mr Middleton expects that the new factory units will be operating by September 2017.

It was noted that Mr Middleton has sought pre-planning advice for the construction of additional garages at the end of Springfield Road.

171/2016

The PDNPA consultation request regarding BT's proposal to remove the Main Road phone box was considered. It was decided that the Clerk should respond to PDNPA to say that council objects to the removal of this phone box while the signal for mobile phones around the village is inadequate.

172/2016

The need to arrange a meeting with the PDNPA Monitoring & Enforcement officers to discuss the number of potential planning issues observed around the parish was considered. It was decided that the Clerk should write to Mr J Scott of PDNPA to propose that the village walkabouts with enforcement officers should be initiated.

Other Partner Authorities / Agencies

173/2016

The information from the Police CREST exercises in Bradwell was considered. It was decided that, a) where possible, the council would continue to support the Police in this exercise, and b) the Clerk should ask if additional sites could be used for this exercise.

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

174/2016

Recent Meetings:

Date	Event	Council Representative(s)
06/10/19	DALC – Annual Executive Meeting & AGM Chatsworth House, Bakewell from 10:00 – 13:30	
06/10/19	S106/Community Infrastructure Levy training Leicester from 13:00 – 16:00	
07/10/19	DCC Open Day – External Venue Hire Tender Process County Hall, Matlock from 12:00 – 16:00	
13/10/16	DCC Flood Warden Briefing County Hall, Matlock Cllr Higgs gave his report on this meeting. In an emergency, Bradwell could not expect help within an hour and he felt that Bradwell should strive to become more self-sufficient. It was decided to arrange a desk based Flood Rehearsal exercise on 1 st December.	Cllr Higgs
14/10/16	DCCVS – AGM Agricultural Business Centre, Bakewell from 10:00 – 12:00	
31/10/16	DCC Parish & Town Council Liaison Forum County Hall, Matlock from 18:00 – 20:00 Cllr Lancaster gave her report on this meeting. She stated that it was a poor presentation and had difficulty hearing the presenters. However, she stated that the Derbyshire Observatory was a very useful information source.	Cllr Lancaster
01/11/16	DDDC Area Community Forum Eyam Church Centre from 19:00	

175/2016**Future Meetings:**

Date	Event	Council Representative(s)
02/11/16	Derbyshire Law Centre AGM Chatsworth Rd, Brampton, Chesterfield from 13:00	
04/11/16	DCC Snow Warden Training County Hall, Matlock from 15:00 – 16:00	
07/11/16	PPPF Committee meeting to discuss the PDNPA Development Management Policies (DMP) Aldern House, Baslow Rd, Bakewell from 10:00	
17/11/16	RAD - Marketing Your Community Hall (£40 fee) Ashover Parish Hall, Milken Lane, Ashover from 14:00	
10/02/17	NotWestminster Democracy Conference Kirklees	Cllr Nash

Publications / Information Received**176/2016**

Date of Information	Description	Decision Req'd
05/10/16	DALC Annual Report	
13/10/16	DCC External Venue Tender process	
13/10/16	DDDC Further agenda items for the Liaison Forum	
15/10/16	Open Spaces Society Autumn newsletter	
17/10/16	Police and Crime Commissioner's Spotlight Autumn newsletter	
18/10/16	DDCVS – October eNewsletter	
19/10/16	DDDC – Training in Marketing your Community Hall	
20/10/16	DCC – Your Derbyshire Autumn edition	
24/10/16	PDNPA - Peak District National Park wins top award for accessibility	
24/10/16	NHS North Derbyshire CCG – Annual Report Summary	
25/10/16	Countryside Alliance – to publicise Nominations for Awards	

If any member wishes to view any of these documents, please inform the Clerk.

Date of Future Meetings**177/2016**

The next parish council meeting will commence at 7:30 p.m. on Tuesday 6th December 2016 in the Methodist Lounge, Towngate, Bradwell.

The meeting concluded at 9:57 p.m.